



## Enrolment 2021 for Botany Downs School

The Education Act gives a guarantee of enrolment to students who live in the home zone specified in the school's enrolment scheme.

The Board needs to be sure that an in zone address is genuine, because it is required to manage the enrolment scheme for the benefit of local students.

The address given at the time of application for enrolment must be the student's usual place of residence when the school is open for instruction. This means that if you currently live at an in zone address but move to an out of zone address before your child's first day of attendance at the school, your child will not be entitled to enrol at Botany Downs School.

The Ministry of Education has advised that parents should also be warned of the possible consequences of deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making an in-zone living arrangement which they intend to be only temporary eg:

- Renting accommodation in-zone on a short-term basis;
- Arranging temporary board in-zone with a relative or family friend;
- Using the in-zone address of a relative or friend as an "address of convenience", with no intention to live there on an ongoing basis.

If the school learns that a student is no longer living at the in-zone address given at the time of application for enrolment and has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of unfairly gaining priority in enrolment at the school, then the board may review the enrolment. Unless the parents can give a satisfactory explanation within 10 days, the board may annul the enrolment. This course of action is provided for under section 110A of the Education Act 1989.

Students are considered as an in zone enrolment as of their first day attending BDS school.

If students are in zone when they enrol but move out of zone before their first day of school, they would be considered an out of zone student and will not be eligible to attend BDS.

**Documentation required for enrolment:**

- ❖ Proof of Address: a copy of a power account - this must be your current, permanent place of residence.
- ❖ We no longer accept private rental agreements. All rental agreements must be through a Licensed Rental Company or Real Estate Agent.
- ❖ Those renting must include a copy of a fixed term Rental agreement of a Council Approved rateable dwelling
- ❖ Those boarding/house sharing must include a copy of a fixed term tenancy agreement or Flat/house sharing agreement. The Agreement must include the names of all parents and children of the applicant's family. The agreement must be signed by a Justice of the Peace.
- ❖ Applicants need to provide a copy of a New Zealand birth certificate or a New Zealand Citizenship certificate or New Zealand Passport.
- ❖ Recent arrivals to New Zealand need to provide their passport and a verification of a Residence Permit or Returning Residence Visa.
- ❖ If parent(s) have a Work permit or Work visa, the student applying must have a student permit or student visa.
- ❖ Immunisation form - or certificate from your local Doctor for all children enrolling. If you do not wish to immunise, we must be advised for our records in case of a health emergency.
- ❖ A copy of the Student's latest report.
- ❖ A completed Botany Downs School Enrolment Application.

**STATUTORY DECLARATION**

I \_\_\_\_\_(Parent/Caregiver)

Of \_\_\_\_\_(Student)

At \_\_\_\_\_

(Permanent Residential Address)

***Do solemnly and sincerely declare that:***

1. The information given by me in this application is true and correct.
2. I am the parent/caregiver of the child named in this application.
3. If my child is accepted for enrolment at Botany Downs School, I agree to abide by the school's policies.
4. If I change my permanent residential address out of the Botany Downs School zone before my child commences enrolment at Botany Downs School, I will immediately notify the Principal and will withdraw the application for my child's enrolment at the School.

AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

\_\_\_\_\_ Signature of Parent/Caregiver

Declared at Auckland this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_