



Minutes of Botany Downs School Board Meeting

Held

11th December 2024 AT 6:00 pm

Present – Kerry Budd (Presiding Member), Vicki Parkins (Principal), Rita Lala, Matthew Cooke, Brook Tate, Bhavna Prentice, Cameron Pitcaithly

Apologies –

In Attendance – None

Time spent on Board Business since last meeting (please record on spreadsheet).

Agenda Item	Discussion
Declaration of conflict of interest.	None
Confirmation of minutes of previous meeting.	Kerry /Brook - Unanimous carried
Matters arising from minutes.	<ul style="list-style-type: none"> ● SKIDS - Bhavna has compared with Bizzy Bods. Capped at ? BDPS children must get priority. Possible Sub-committee to form early 2025. Bhavna, Vicki & Kerry to meet with Wayne in February 2025. ● Pool Inspection - We have identified that the railing from the stairs from Yarra was too close to the pool for intermediate children. We have cut it back. The pool has been leaking, Cameron has gone in and put in bungs to temporarily fix it until the pool is sandblasted and painted. <p>Vicki /Rita- Unanimous carried</p>
Principal's Report.	<p>Taken as Read</p> <ul style="list-style-type: none"> ● International Learners for Term 1, 2025: <ul style="list-style-type: none"> ○ Year 2 ○ Korean male (Term1-4, 2025) returning long-term ○ Year 4 ○ Chinese female - (Term 1, 2025) returning long-term, wants to extend ○ TBC Korean male (Week 6, Term 1, 2025 - Week 8, Term 1, 2026) new long-term ○ Year 5 ○ Thai male (Term1-4, 2025) returning long-term ○ Year 6

	<ul style="list-style-type: none"> ○ Chinese female (Term 1, 2025) returning long-term wants to extend ○ Chinese female (Term1-4, 2025) new long-term ○ Long Term ○ International learners for Term 3, 2025: ○ Year 2 ○ Korean male (Term1-4, 2025) returning long-term ○ TBC Korean male (Term 3, 2025 - Term 2, 2026) new long-term ○ TBC Korean male(Term 3, 2025 - Term 2, 2026) new long-term ○ Year 4 ○ Chinese female - (Term 1, 2025) returning long-term, wants to extend ○ TBC Korean male (Week 6, Term 1, 2025 - Week 8, Term 1, 2026) new long-term ○ Year 5 ○ Thai male (Term1-4, 2025) returning long-term ○ Year 6 ○ TBC Chinese female (Term 1, 2025) returning long-term, wants to extend ○ TBC Chinese female (Term1-4, 2025) new long-term <ul style="list-style-type: none"> ● Board moved via email that SKIDS could bus students into BDS from Howick Primary for holiday and before and after school programmes. Wayne ccan have children from Howick primary and Elim. <p>Bhava / Kerry - Unanimous carried</p>
Finance.	<p>Brook to investigate ANZ charges related to fees. (Nov's discussion)</p> <p>The BVO Audit proposal has been tabled and approved by the Board.</p> <p>Brook/Kerry - Unanimous carried</p>
Policy's and Procedures	
Health and Safety.	Taken as Read
Property.	<ul style="list-style-type: none"> ● Pool update from Cameron - <i>Re matters arising from last minutes.</i> ● Thank you to Cameron for all his work on the school pool.
Personel	<p>Refer Principal's Report</p> <ul style="list-style-type: none"> ● Board to approve six days leave for Manjinder Kaur to go back to India at the end of the year. <p>Rita/Matthew - Unanimous carried</p>

Any other business.	
International Education Policy	Re Principals Report
Correspondence in/out.	
In-Committee	No
Next Meeting.	12th February
Actions	

Meeting closed at 7.00 pm



Chairperson

12 / 12 / 2024

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Date

