



Reviewed: 2026

INTERNATIONAL EDUCATION POLICY

Related Legislation:

- Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021
- Education and Training Act 2020

Rationale:

The school is permitted to enrol international fee-paying learners and has an important role in the care and tuition of those international learners.

Purposes:

- To provide a safe, quality learning environment for **all** students.
- To give **all** students access to teaching and learning programmes that provide them with opportunities to succeed in all essential learning areas of the New Zealand curriculum.

International Education Guidelines:

Botany Downs School will:

- Provide programmes appropriate to the learning needs, abilities and stages of development of its international learners.
- Ensure effective pastoral guidance and support for international learners is in place.
- Ensure that we provide appropriate English programmes for speakers of other languages (ESOL programmes).
- Employ trained, qualified and registered staff, to coordinate ESOL programmes.
- Provide appropriate facilities and resources for all staff and students.
- Conform to the Tertiary and International Learners Code of Practice.
- Provide activities designed to recognise and celebrate cultural difference within the school e.g. international days.
- Establish peer support and buddy systems within the school environment.
- Provide opportunities for international learners to gain knowledge and appreciation of New Zealand life and culture.
- Provide all staff with professional development programmes, including strategies for working effectively with English language learners.

- Ensure that in accordance with the Education and Training Act no fee paying international learner shall occupy a place in preference to an eligible domestic student.
- Implement a transparent and fair policy regarding the refund of international learner tuition fees.

Responsibilities:

The School Board is responsible for:

- Establishing the strategic direction of the school, incorporating the strategy for international education.
- Approving and reviewing international education policy.
- Reviewing and setting international learner fees annually and ensuring that fees are set at a rate such that there is no cross substitution of the international learner's education by the New Zealand taxpayers or the parents of the school.
- Approving the allocation of resources to develop and maintain the international education programme.

The Principal is responsible for:

- Compliance with legislative requirements and the Code of Practice.
- Staffing and resourcing the international education programme appropriately.
- Developing and maintaining appropriate curricular programmes within the school.
- Establishing quality systems for the management and quality assurance of the international education programme.

Evaluation and Review:

The international education programme will be reviewed annually. This will include an evaluation of student results and programme effectiveness together with a review of the accuracy and relevance of all information provided to prospective and enrolled international learners.